

ANTRIM COMMUNITY BOARD
Draft MEETING AGENDA

5:30 – 7:00 PM, Wednesday, April 24, 2024 — Little Town Hall

Activities, Actions, Outcomes	Agenda Items	Time allocated
Start meeting	1. Call to order. Determine Quorum.	2”
Agenda changes Member, guest intro and info	2. Agenda changes, Member check-ins, Introduction of 2024 Alternates	8”
Read, correct as needed, + vote	3. Review March 27th Meeting Minutes & vote to add/correct/approve	3”
Nominate, vote	4. Election of 2024 Chair, Vice-Chair, Secretary and three Alternates	6”
Discuss, develop, decide, next steps	5. Hiring consultant with \$3,600 (12hrs/month at \$25/hr) approved at Town Meeting — Job description, qualifications, purpose, priority tasks and desired results, hiring process, etc.	15”
Discuss, decide, plan next steps	6. Business Bingo Event — When, where, what, etc.? (Note: Grapevine walk is May 11)	20”
Update	7. Swap Shop update	5”
Decide on holding work session, begin discussion, plan next steps	8. WORK SESSION? to select priority projects and tasks for 2024 Projects to continue including: “warm handoff” referral system, town Bingo event, improving town communications for activities & events, brochure, master plan development. Supporting groups & events: including Home & Harvest, Festival of the Trees, TIF, Community Fair, forming “clubs” etc. What new projects? Priorities. Next steps.	25”
Review decisions, assignments	9. Review meeting agreements, May tasks, items for May agenda	4”
What worked + what didn’t?	10. Meeting assessment + adjournment	2”
	Total Time = 90”	