

## Antrim Water and Sewer Commissioners Meeting

Minutes November 15, 2023

Present: Superintendent- Matt Miller, Commissioners- Melissa Lombard, Peter Beblowski, Sam Harding. Selectman Robert Edwards

Meeting location Sewer Plant 17:30 hrs.

- 1.) Matt was delayed in his arrival to the meeting. Well Water Project. Melissa brought the rest of the group up to date on the construction progress at the well pump house site, information provided at a recent engineer/contractor construction update meeting. Melissa indicated excavation equipment is on site and work has begun and concrete drainage materials were delivered. Bob mentioned that Underwood and Earth agreed to take preconstruction pictures.
- 2.) Matt reviewed the notice from DES that all operators or employees performing rounds (testing) at the plant must be State certified and licensed. Matt composed a letter for the commissioners to sign and distribute to all unlicensed employees to inform them of the licensing requirement. A deadline for employee response to continuing education and or termination was listed as November 30<sup>th</sup>.
- 3.) Matt reviewed the budgeting for the upcoming year 2024. Matt provided two potential budget options for 2024, one listed as a two man budget and one listed as a three man budget. Matt indicated that much of the two man budget remained flat with cost of living increase was considered at 3%, health insurances increased, fuel budget increases. The three man budget included a third full time employee with supporting truck.
- 4.) As an alternative solution to manpower staffing. Matt indicated that he has spoken with the new road agent and the town administrator about the possibility of sharing an additional employee splitting the employee's availability between the two departments, plowing for highway in the winter and working on water department projects in the summer month. The exact terms and costs to each department are yet to be determined. Matt requested that we address the proposal for a part time employee; the commissioners indicated that they would continue the discussion at our next meeting.
- 5.) Matt mentions that the High St. Bridge Project will include a relocation of the existing sewer line. Quantum Engineering is in charge of the project. Matt requested a flow test to the sewer main be performed during high flows to determine what percentage of the existing main is being used. Current sewer pipe is an 8" diameter with a consideration to increasing the sewer main to a 12" diameter depending upon how much flow is recorded. Matt provided bridge engineering details sheet.
- 6.) Matt indicated that the recent test realized Manganese levels tested at .162. Notifications will be sent.

Next meeting December 4th, 2023 5:30pm (17:30)

Meeting Adjourned at 7:15 pm 19:15 hrs.

Sam Harding recording secretary