

**Antrim Planning Board
Work Session
March 17, 1988**

Present: Bill MacCulloch, Rod Zwirner, Bob Watterson, Phil Dwight, and Michael Oldershaw, March Chairman

Meeting opened at 7:30 p.m.. The bases of the meeting was to establish a work session policy, along with changes to the hearing sessions.

1. Appointments/Proposals

All request for appointments and/or proposals will be requested thru the Town Clerk. A log will be maintained by the Town Clerk indicating a request for appointments, a brief description of proposal, submitted by whom, and dated, along with complete address. These items will be reviewed at work sessions and then the party or parties will be contacted by letter, indicating a date for preliminary review presentation and application acceptance.

2. The second item of concern was filling the seventh board members seat. Also there is a need for two or three alternates.

3. The legal question arose with concern by all. How is legal counsel going to work with the board this year, and how much funds have been allocated for this service? The members here tonight thought a call in, as needed bases, might work. This will need to be discussed with other board members.

4. Previous formal meeting minutes are to be made available at the next work session.

5. It was agreed upon that the work sessions are to continue on the 1st and 3rd Thursdays of the month, with the 5th Thursday as a NO meeting night.

6. Discussion then lead to the need of a chair-person. As there were no volunteers, it was decided that each board member would take a turn, for a month at a time on a rotation bases. This was agreeable and months established, in case this new concept is legal.

7. Next work session needs to review location of all records.

8. All members are required to call the chair-person of the month if unable to attend that meeting so that an alternate can be contacted to make for a full board.

9. Test pits will be required on all new sub-divisions regardless of lot size in areas of town that do not hook up to the town sewer system.

10. Would like to go back to preliminary and final approvals as previously done in order to allow time if needed to do a more through review.

11. A copy of the planning board budget for the next fiscal year is to be requested of a selectman at next meeting on March 24, 1988.

Prior to closing of meeting, everyone was reminded that the work sessions will begin at 7:00 p.m. and close at 10:00 p.m., and that at this meeting we will also establish the agenda for the next regular planning board meeting.

Meeting closed at 9:00 p.m.

Michael S. Oldershaw, March Chairman