

Antrim Water and Sewer Commissioners Meeting

Minutes Draft December, 9,2020

Present: Superintendent- Matt Miller, Commissioners- Melissa Lombard-chair, Peter Beblowski, Sam Harding. Robert Edwards-Antrim Selectmen Ex-officio

Remote Video 'Zoom" meeting 17:30hrs.

- 1.) Minutes from November 16, 2020 reviewed, corrected, and approved
- 2.) Bridle Path Rd. Property -Bob indicated that the Board of Selectman tabled selling off town properties until next spring at the earliest. Peter to investigate the likelihood of an aquafer located beneath this property.
- 3.) Brochure -The Well Pump, House, River Crossing Project, the commission discussed creating an informational brochure to distribute throughout the town to offer explanation of our pending project. Matt indicated he knows someone that can help with the brochure. Peter mentioned getting the same information into the Antrim's Town Limeric Quarterly. It was determined we should start the brochure in January. To be sent out in February. We requested Matt to supply us with photos of pipes of our project. To include bullet points with information such as current low loan interest rates, current status of our system. Monies spent to date for this project, 100% by the users.
- 4.) The Commission is to meet with the Board of Selectman via Zoom on December 14, to review the project and pending warrant article. Donna will send Zoom information. The commission discussed making sure all information needed to discuss this project was forwarded to the BOS for their review prior to the meeting. State affordability index, Antrim's water user rate increase history. Matt indicated the rates have increased over a 100% over the past 7 years. Matt indicated the rough calculations for the average customer in Antrim use's over 12,500. gallons per quarter.
- 5.) Selection of terms of the SRF loan were discussed, the commission discussed what burden the debt service would place on to the water users as a 20-year loan vs. a 30 year- terms of the loan duration. Bob indicated paying off the debt quicker would be helpful to future users. Bob posed the question; can we pay off the SRF debt earlier? The commissioners were leaning more toward a 20-year loan duration. The final terms of the loan duration will be determined once we have gone through the approval process. The commissioners discussed the terms for taxation for the project. agreed that a 50/50 debt sharing funding formula between the water users and the general town tax base would be manageable for the rate payers. It would require a substantial rate increase, but within the upper limits of the State affordability index. Bob discussed with Matt the status of our current water budget and required current reporting of the

water depts. surplus. The surplus, "reserve" is to be considered when presenting the funding formula.

- 6.) Bob questioned our current debt service for Highland Ave. project. Matt indicated our debt service is \$17,236.00 for the water portion is accurate.
- 7.) Peter provided a proposed draft of our 2021 Water Project warrant article for review, Bob questioned the total listed in the warrant article, with respect to the grant amount omitted from the total listed. The final numbers will be reviewed , corrected and provided at the warrant submission deadline.
- 8.) Employee reviews discussed, Matt to place the review(s) into employee's file. Zach doing well with his testing prep and with his work in general. Matt indicated that Eric works a minimum number of hours per month so he will not be performing a review.
- 9.) Matt reported that the well has been cleaned and is waiting for two parts to rebuild the well pump and then the repair project will be complete. The mission control system(s) for the two town(s) water system(s) will be on-line within the week.

Next Meeting January 4, 2021 via zoom 5:30pm

Meeting adjourned 19:00 hrs.