ANTRIM COMMUNITY BOARD
Draft MEETING AGENDA

5:30 – 7:00 PM, <u>Wednesday</u>, September 27, 2023

Tuttle Library

Activities, Actions, Outcomes	Agenda Items	(Person(s) Leading)	Time allocated
Start meeting	**1. Call to order. Quorum Check. Welcome. Appoint Alternates.**		**2"**
Agenda changes, Member, guest intro and info	**2. Agenda changes, Member check-ins, guest intros and comments.**		**8"**
Read, correct as needed, + vote	**3. Review + vote on approval of the August 23, 2023 Minutes**		**3"**
Review, edit, possible vote	**4. Bylaw change to allow appointments for liaisons.** (Gordon)		**12"**
Brainstorm, triage ideas	**5. How can we better describe, communicate, and get people in town excited about our projects and plans and to see the ACB's role and value.** (All) **(a) What materials, handouts, emails, etc. should we have?** **(b) Should we have inspiring mission/purpose/value statements, mottos, taglines, logo, video, presentations?** **(c) Who should we invite to our meetings (and invite to be liaisons) & which groups should we work with most closely?** **(d) What events and meetings should we convene and attend?** **(e) What projects and activities can we do in 2023-24 that have the most potential to achieve the above?**		**25"**
Update, review, discuss, assess, decide on next steps, make assignments	**6. Updates and next steps on projects and tasks:** (All) **(a) Selectboard liaison update** (Donna) **(b) Swap Shop** (Jennifer, Helene) **(c) Antrim Players restart project** (Jennifer, Gordon) **(d) Welcome Team + Newcomers projects** (Lesley, Jenine) **(e) Updating Antrim Map project** (Jennifer, Helene) **(f) Building a better system for communicating town info** **(g) Post covid strategies for building our contact list** **(h) Convening mini-summits of town officials and boards** (Gordon)		**35"**
Review decisions, make assignments	**7. October 2023 work plan & agenda suggestions for Oct 25 meeting**		**3"**
What worked + what didn't?	**8. Meeting assessment + adjournment.** (All)		**2"**
		Total Time = 90"	