ANTRIM COMMUNITY BOARD

DRAFT MEETING AGENDA

5:30 – 6:45 PM, Tuesday August 24, 2021

Antrim Little Town Hall

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| **Activities, Actions, Outcomes** | Agenda Items | (Person(s)  Leading) | **Time allocated** |
|  | **1. Call to order and determine if there is quorum** (Chair) | | 1” |
| Propose + agree | **2.** **Additions and changes to the agenda** (Chair) | | 2” |
| Review, correct, vote to approve  List | 3a. Review + vote on approving 7/27/21 meeting minutes (Chair)  **3b. ID items in minutes requiring action** | | 5” |
| Share updates and info | **4. Member check-in and feedback on ACB–** short for this meeting(All) | | 5” |
| Review, edit, goal= final vote | **5. Review of 7/27/21 bylaw draft (attached + link)** (All)  **Make final edits if and as needed. Vote to approve.** | | 20” |
| Hear report, discuss, decide | **6. Report + recommendations on using existing ACB**  (Kat +Katelyn)  **Google drive** | | 20” |
| Hear proposal, review, discuss | **7. Proposal for the overall structure of the ACB Master Plan** (Diane) | | 15” |
| Listen, record, ask clarifying ?s | **8. Hear in-person comments and review written comments** (Chair)  **from the public** | | As needed |
| Develop, decide | **9. September tasks, assignments, set meeting date/time** (Chair + All) | | 4” |
| Assess, suggest improvements | **10. Meeting assessment by each member + adjournment** (Chair + All) | | 3” |
|  | Total Time = 75” (6:45 pm = firm adjournment to allow ZBA to meet at 7:00 pm ) | | |