ANTRIM COMMUNITY BOARD

DRAFT MEETING AGENDA

5:30 – 7:00 PM, Tuesday, September 28, 2021

Antrim Little Town Hall

|  |  |  |  |
| --- | --- | --- | --- |
| **Activities, Actions, Outcomes** | Agenda Items | (Person(s)  Leading) | **Time allocated** |
|  | **1. Call to order and determine if there is quorum** (Chair) | | 1” |
| Propose + agree | **2.** **Additions and changes to the agenda** (Chair) | | 5” |
| Review, correct, vote to approve | 3. Review + vote on approving 7/27/21 meeting minutes (Chair) | | 5” |
| Share updates and information | **4. Member check-in and updates/feedback on ACB** (All) | | 10” |
| Review and decide | **5. Request to revise the mission statement** (attached) (Gordon) | | 5” |
| Review, edit, goal = final vote | **6. Review of 7/27/21 bylaw draft** (attached + link)(All)  **Make edits as needed. Vote on approval.** | | 20” |
| Hear report, discuss, decide | **7. Report + recommendations on how to use existing** (Kat +Katelyn)  **ACB Google drive** | | 10” |
| Review, discuss | **8. Draft of proposed components/structure of Master Plan** (Gordon) | | 20” |
| Listen, record, ask clarifying ?s | **9. Hear in-person + review public written comments** (Chair) | | As needed |
| Develop, assign | **10. Set October workplan, November meeting date** (Chair + All)  **and possible forming working subcommittees + dates** | | 10” |
| Assess, suggest improvements | **11. Member meeting assessment + adjournment** (Chair + All) | | 4” |
|  | Total Time = 90” | | |