

Town of Antrim  
Capital Improvements Program Committee  
66 Main Street, PO Box 517  
Antrim, NH 03440

4:00 PM, Wednesday, November 16, 2022  
Public Meeting  
Town Hall

**Draft Minutes**

**Persons present:** Bob Edwards, Chair; Victor Rosansky, Vice-Chair; Selectman John Robertson, *ex-officio*; Neal Pattison, Public Member; Aimee Mullahy, Planning Board Member; Rick Wood, Chair, Library Trustees.

The Chair called the meeting to order at 4:07 PM. The minutes from the previous session were reviewed, slightly amended, and approved without objection.

The Chair had assembled from the department heads a report based on an updated CIPC spreadsheet for the six-year period, 2023-28. The CIPC report assumes that (a) long-term capital expenditures on infrastructure and (b) capital assets costing more than \$5,000 with a life expectancy of five or more years should be estimated and put into a planning format. The CIPC'S work helps the planning process by providing the Board of Selectmen a means to anticipate future expenditures in proposing capital and operating budgets for submission to the voters.

The CIP's calculations of these Departments' expenditures are presumed to be operating expenses and not capital improvements.

- Fire Department
- Police Department
- Public Works Department
- Parks and Recreation Department
- James A. Tuttle Memorial Library
- Water and Sewer Department

A practice adopted last year and continued this year is categorizing all projects associated with town buildings, regardless of Department, under the heading of Town Buildings.

The CIPC noted a report by UNH Technology Center that Antrim's roads constitute its largest single piece of infrastructure. Any period of deferred maintenance will inevitably lead to much greater expenditures in the future.

For a detailed summary by spreadsheet of each Department's necessary proposed capital expenditures and existing or foreseen capital reserves for planning purposes, please see the attached report prepared for the Planning Board for review and amendment, if necessary, before its final presentation to the Board of Selectmen.

A motion to adjourn was made and seconded at 5:30 PM. There being no opposition, the meeting adjourned.

Submitted by  
Victor Rosansky (temporary meeting note taker)

Reviewed by  
William Bryk, Administrative Assistant to the Land Use Boards