INFORMATION FROM THE ANTRIM TOWN CLERK/TAX COLLECTOR

RE: Town Clerk/ Tax Collector Shut Down

Renewing a Motor Vehicle Registration: Follow the directions on the renewal mailer. Include a self-addressed stamped envelope. Mail forms to Town Hall or place them in the drop box to the right of the Town Hall front door. If you have lost your renewal form — call the Town Clerk/Tax Collector office.

<u>New or "New to you" vehicles:</u> Call for an appointment. It will be determined if the transaction can be done by Drop Box or US Mail or if you need an appointment.

<u>Vitals:</u> (Birth, death, marriage, etc.): The Request for Certified Copy of a Vital Record – form is on website – Use Find It Fast (upper right hand corner on www.antrimnh.org – Homepage) a certified copy costs \$15.00. Include a self-addressed stamped envelope and copy of your driver's license or take a picture with your phone and send to above email. To pay by credit card, send a license picture first, and then call with your credit card information. A 3% service fee will be added to credit card transactions plus \$.50 for US Mail. Marriage Licenses – call the Town Clerk office.

<u>Dog License</u>: Call to verify rabies certificate and cost. Mail check and a self-addressed stamped envelope. To pay by credit card, call with your credit card information. A 3% service fee will be added to credit card transactions plus \$.50 for US Mail. Any dogs not licensed by June 30 will receive the Civil Forfeiture dog notice (an extra \$25.00).

I will do the best I can to provide timely services to you.

Stay healthy.

Diane M Chauncey
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