



**APPLICATION FORM FOR
PRELIMINARY REVIEW**

File # _____ Date Received _____ By _____

APPLICATION PROCEDURE

This form is used for persons who come before the Planning Board for a consultation with the Board prior to submitting a formal application for either subdivision or site plan review. Such preliminary discussion is optional at the request of the applicant except where otherwise noted. Nothing said by either the Board or the applicant during such meetings shall be considered binding. The circumstances under which preapplication review is conducted and the process to be followed are described below:

(A) Preliminary Conceptual Consultation

- (1) Preliminary Conceptual Consultation is intended to be an informal meeting with the Board to review and discuss a proposal in conceptual form. Such a discussion is directed toward:
 - (1) reviewing the basic concepts of the proposal;
 - (2) reviewing the proposal with regard to the master plan and zoning ordinance;
 - (3) explaining the state and local regulations that may apply to the proposal; and
 - (4) determination of the proposal as a major, minor, or technical subdivision or a major or minor site plan, and of the submission items that would be required.
- (2) The applicant may use a general map sufficient to explain the concept; such map, however, shall not include any specific design, engineering or surveying information.

(B) Design Review

- (1) Design Review is intended for those circumstances when the applicant has more detailed information to discuss with the Board than is allowable under Preliminary Conceptual Consultation. This discussion involves more specific design and engineering details of the potential application.

(C) Notification

- (1) Preliminary Conceptual Consultations: No notice required.
- (2) Design Review: By formal notice as specified in the Town of Antrim Subdivision and Site Plan Review Regulations.

Type of Application:

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Preliminary Conceptual

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Design Review

1. Name & address of owner(s) of record: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

2. Name & address of applicant (if other than owner): _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

3. Location of the site: _____

4. Zoning District(s): _____ Tax Map #: _____ Lot #(s): _____

5. Name & address of surveyor or other professionals whose name and seal appear on the plan, if applicable: _____

Work Phone: _____ Cell Phone: _____ Email: _____

6. Purpose of the application: _____

APPLICATION FEES (if applicable)

1. Notification of Abutters, licensed professional(s) whose name and seal appear on the plan, and any holder of conservation easements: \$10.00 per notification x _____ = \$_____

2. Newspaper Notification: \$100.00 _____

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Total Application Filing Fees: \$_____