



Town of Antrim, New Hampshire

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Selectmen's Meeting Minutes 12/17/2018

TOWN OF ANTRIM
SELECTMEN'S MEETING AGENDA
Monday, December 17, 2018
7:00 pm Town Hall

Present: Robert L Edwards, Chair; Mike Genest, Selectman; John Robertson, Selectman
Staff: Donna Hanson, Town Administrator

Agenda Items:

- Approval of Minutes – Public – December 3, 2018 Mr. Robertson moved to accept the minutes as amended; Mr. Genest seconded. Passed 3/0

Approval of Minutes Non-Public – December 3, 2018 Mr. Genest moved to accept the minutes as amended; Mr. Robertson seconded. Passed 3/0

- Update on 2007 International Truck repair process

Mr. Edwards met with road agent Jim Plourde to review the cost of repairs for the truck. Mr. Edwards is satisfied that the cost of the truck will not exceed the insurance payment.

- Update on Bridges

Ms. Hanson reported that she spoke with C.R. Willeke from NH Department of Transportation and he said the bridge program is stalled due to lack of funding. We need to continue putting money into the bridge capital reserves to be certain funds will be there to replace the two bridges left to do in the future.

- Update on Dams

Ms. Hanson reported that Gregg Lake Dam will not need another warrant article to do the planned repairs as the Selectmen are able to expend from the capital reserve fund. Ms. Hanson will meet with Lisa Martin of Quantum Engineering to update the response to the letter of deficiency for Gregg Lake Dam now that the plans have been signed. We will continue to add funds to the capital reserves to continually maintain the dams in town.

- The Select Board signed the deeds for the town owned properties that were auctioned by the Town.
- The Town received notification from Antrim Wind LLC that the Letter of Credit regarding the Wind Farm would be extended for another year. Mr. Edwards confirmed this with the bank that issued the

Letter of Credit. Ms. Hanson will also confirm this with the bank and once confirmed will contact Attorney Richardson to let him know.

- Updating Town Website

Ms. Hanson will speak with CivicCMS to look at upgrading the town's website.

- Update on meetings attended by Board of Selectmen

Park & Recreation – Mr. Genest said the utility gym/share cost of the Antrim Gym was discussed at the November 13, 2018 ConVal budget and property committee suggesting a 50/50 calculation. Ms. Hanson said she has not received the information from the committee. Mr. Genest asked Ms. Hanson to meet with Recreation Director to discuss the meter readings that have been taken since the drainage has been cured.

- Mr. Edwards asked if there was enough in the budget for sanding the Town gym floor next year. Ms. Hanson will discuss this with the Recreation Director. Mr. Edwards would like to see if the two other accounts that are under Antrim Schools could be used for the Town Gym capital improvements. Mr. Edwards wants to talk to the school regarding these funds.
- January 2019 BOS Meeting Schedule

The Selectmen will meet on Wednesday, January 2nd; Monday, January 14th and Monday January 28th.

For future meetings Mr. Edwards will contact Terry Hardwick from Mullhawl Farm Road to attend a January meeting regarding the road. Ms. Hanson will contact Jack Kenworthy from Antrim Wind LLC to attend a future meeting regarding a construction update on the Wind Farm.

Other Business:

- Land Use Change Tax – The process for Land Use Change Tax procedure was discussed. The Select Board would like the procedure to be timelier. The procedure will be reviewed.
- Ambulance Service – Mr. Genest wants to re-assess the amount the Town charges for ambulance service to other towns. Ms. Hanson will ask the Fire Chief to get numbers together.
- Tri-Town Pit – Ms. Hanson will call Bennington to schedule a meeting.
- Mr. Robertson said the Select Board letter for the Town Report is due January 7th.
- Ms. Hanson asked that the town office close at noon on Christmas Eve and New Year's Eve.

The Board approved. The hours will be posted.

- Non-Public Session under NH RSA 91-A:3 11c Pending Claims – Mr. Genest moved to enter into a Non-Public Session; Mr. Robertson seconded. Passed 3/0
- Mr. Genest moved to seal the minutes of the Non-Public meeting; Mr. Robertson seconded.

Passed 3/0

- Mr. Genest moved to adjourn the meeting at 9:40 PM; Mr. Robertson seconded. Passed 3/0

Respectfully submitted,

Donna Hanson, Town Administrator

