Town of Antrim
Select Board Meeting Minutes
January 10, 2022
9:00 AM

Board Members Present: John Robertson, Chairman; Tom Davis, Selectman; Michael Ott, Selectman

Staff Present: Town Administrator, Russell McAllister; Department Heads

Budget Review
The Board conducted the operating budget review (see attached) making small adjustments and seeking both input and clarity from department heads. The Board hoped that the increases posted in the budget for wages and health care could be offset from growth in the tax base (assessed value) during the year. Several warrant articles were brought in by the department heads. The TA will incorporate those WA's into the budget going forward. Discussion over drafting a warrant article to hire an engineer to provide an assessment of all town owned buildings versus just making the obvious repairs ensued.

The Board agreed to revisit the budget at their regularly scheduled meetings. There being no further business Mr. Davis made the motion to adjourn. Mr. Robertson seconded the motion. The vote was unanimous and so moved.

Respectfully submitted,

/s/ Russell McAllister

Acct	Description	2021	2022	$ Increase	% Increase	% Total Doll
4130	Town Officials	12,850.00	13,050.00	200.00	1.56%	0.12%
4140	Town Clerk	38,600.00	45,250.00	6,650.00	17.23%	3.92%
4145	Elections	3,490.00	3,040.00	(450.00)	-12.89%	-0.27%
4150	Administration	161,600.00	176,486.00	14,886.00	9.21%	8.77%
4151	Tax Collector	37,600.00	43,100.00	5,500.00	14.63%	3.24%
4152	Assessing	35,000.00	34,000.00	(1,000.00)	-2.86%	-0.59%
4153	Legal	30,000.00	20,000.00	(10,000.00)	-33.33%	-5.89%
4154	Prosecution	167,475.00	175,362.00	7,887.00	4.71%	4.65%
4155	Employee Benefits	544,950.00	622,845.00	77,895.00	14.29%	45.88%
4156	Information Technology	34,000.00	36,260.00	2,260.00	6.65%	1.33%
4191	Planning	26,000.00	28,364.00	2,364.00	9.09%	1.39%
4194	Gov't Buildings	113,400.00	116,840.00	3,440.00	3.03%	2.03%
4195	Cemetery	11,875.00	11,875.00	-	0.00%	0.00%
4196	General Insurance	90,694.00	101,294.00	10,600.00	11.69%	6.24%
4199	Contingency	25,000.00	25,000.00	-	0.00%	0.00%
4210	Police Department	560,600.00	561,240.00	640.00	0.11%	0.38%
4215	Ambulance Salaries	100.00	100.00	-	0.00%	0.00%
4220	Fire Department	103,300.00	108,100.00	4,800.00	4.65%	2.83%
4241	Building Inspector	11,400.00	11,000.00	(400.00)	-3.51%	-0.24%
4290	Emergency Management	8,500.00	5,500.00	(3,000.00)	-35.29%	-1.77%
4312	Highway Department	885,200.00	906,470.00	21,270.00	2.40%	12.53%
4316 - 19	Street Lighting & Misc	17,000.00	17,000.00	-	0.00%	0.00%
4320	Equipment Leasing	56,227.00	56,227.00	-	0.00%	0.00%
4324	Antrim Recycling	185,700.00	192,700.00	7,000.00	3.77%	4.12%
4414	Kennel Fees	250.00	250.00	-	0.00%	0.00%
4415	Health Agencies	36,096.00	38,996.00	2,900.00	8.03%	1.71%
4441	Welfare	38,237.00	38,237.00	-	0.00%	0.00%
4520	Parks & Recreation	68,727.00	80,076.00	11,349.00	16.51%	6.68%
4550	Library	173,852.00	188,707.00	14,855.00	8.54%	8.75%
4583	Patriotic Purposes	1,500.00	1,500.00	-	0.00%	0.00%
4611	Conservation	800.00	800.00	-	0.00%	0.00%
4711-21-23	Principal & Interest	273,080.00	263,220.00	(9,860.00)	-3.61%	-5.81%
	Total Operating Budget	**3,753,103.00**	**3,922,889.00**	**169,786.00**	**4.52%**	**100.00%**

Account Number	Account Description	Budget 2021	Proposed 2022	
01-4130-01-130	Selectmen Salaries	7,300.00	7,300.00	
01-4130-02-130	Treasurer Salary	1,450.00	1,450.00	
01-4130-03-130	Moderator's Salary	400.00	600.00	
01-4130-04-130	Trustee of Trust Funds Salalry	1,000.00	1,000.00	
01-4130-05-130	Town Forester	1,200.00	1,200.00	
01-4130-06-130	Health Officer(s) Salaries	1,500.00	1,500.00	
01-4140-01-110	TC Salaries	30,000.00	37,700.00	
01-4140-01-301	TC Fees to State	3,000.00	3,000.00	
01-4140-01-610	TC Supplies	2,000.00	1,000.00	
01-4140-01-625	TC Postage	3,000.00	3,000.00	
01-4140-01-815	TC Dues, Periodicals, Training	550.00	550.00	
01-4140-01-890	TC Miscellaneous	50.00	-	
01-4145-01-130	Supervisor's Salaries	840.00	1,300.00	
01-4145-01-610	Election Supplies	2,000.00	1,000.00	
01-4145-01-825	Election Legal Advertising	100.00	-	
01-4145-01-890	Election Miscellaneous	250.00	300.00	
01-4145-02-130	Election Ballot Clerks	300.00	440.00	
01-4150-01-110	Admin Salaries	106,000.00	121,386.00	
01-4150-01-341	Admin Telephone	7,500.00	7,400.00	
01-4150-01-392	Admin Audit	16,750.00	17,250.00	
01-4150-01-551	Admin Town Report	750.00	750.00	
01-4150-01-610	Admin Supplies	4,500.00	4,000.00	
01-4150-01-622	Admin Equipment	4,000.00	4,000.00	
01-4150-01-625	Admin Postage	1,300.00	1,300.00	
01-4150-01-640	Admin Payroll Service	13,000.00	13,000.00	
01-4150-01-815	Admin Due, Meeting, Subscriptions	3,000.00	3,000.00	
01-4150-01-822	Admin Mileage	1,500.00	1,500.00	
01-4150-01-825	Admin Legal Ads	1,200.00	1,200.00	
01-4150-01-890	Admin Miscellaneous	500.00	500.00	
01-4150-02-629	Admin - Merch Fees	1,600.00	1,200.00	
01-4151-01-110	TX Salaries	30,000.00	37,700.00	
01-4151-01-342	TX Misc Fees	600.00	500.00	
01-4151-01-393	TX Titles Searches	3,500.00	2,500.00	
01-4151-01-610	TX Supplies	500.00	250.00	
01-4151-01-625	TX Postage	2,500.00	1,900.00	
01-4151-01-815	TX Dues, Meetings, Subscriptions	500.00	250.00	
01-4152-01-312	Assessing Property Assement	30,000.00	30,000.00	
01-4152-01-885	Assessing Tax Map Updates	5,000.00	4,000.00	

01-4153-01-320	Legal Office	5,000.00	5,000.00	
01-4153-01-325	Legal Other	25,000.00	15,000.00	
01-4154-01-110	PROS Salaries	106,507.00	109,290.00	
01-4154-01-210	PROS Group Ins - Health	48,978.00	52,437.00	
01-4154-01-215	PROS Group Ins - Life	-	-	
01-4154-01-217	PROS Dental	-	-	
01-4154-01-218	PROS Gorup Ins - Long Term Disablilty	-	-	
01-4154-01-220	PROS Social Security	-	-	
01-4154-01-225	PROS Medicare	-	-	
01-4154-01-230	PROS ST Retirement Municipal	-	-	
01-4154-01-330	PROS Office Rent	4,740.00	5,985.00	
01-4154-01-341	PROSTelephone	500.00	780.00	
01-4154-01-610	PROS Supplies	1,600.00	1,600.00	
01-4154-01-625	PROS Postage	300.00	400.00	
01-4154-01-815	PROS Law Man., Books, Periodicls	3,550.00	3,170.00	
01-4154-01-822	PROS Mileage	800.00	1,200.00	
01-4154-01-890	PROS Miscelllaneous	500.00	500.00	
01-4155-01-280	457 / RETIREMENT PLAN	2,750.00	14,140.00	
01-4155-02-210	Health Insurance	287,000.00	319,875.00	
01-4155-02-215	Life Insurance	2,200.00	2,700.00	
01-4155-02-217	Dental Insurance	7,000.00	8,000.00	
01-4155-02-218	Disability Insurance	2,500.00	2,500.00	
01-4155-02-220	Social Security	41,000.00	42,230.00	
01-4155-02-225	Medicare	17,000.00	17,000.00	
01-4155-02-230	Retirement	180,000.00	210,900.00	
01-4155-02-240	Disability Claim (Short Term)	5,000.00	5,000.00	
01-4155-02-270	Training / Tuition / Physicals	500.00	500.00	
01-4156-01-344	IT Computer Fees, Software, Maint	30,000.00	32,260.00	
01-4156-01-622	IT Equipment	4,000.00	4,000.00	
01-4191-01-110	PLAN Salaries	13,000.00	22,464.00	
01-4191-01-320	PLAN Legal	800.00	600.00	
01-4191-01-610	PLAN Supplies	500.00	500.00	
01-4191-01-625	PLAN Postage	300.00	200.00	
01-4191-01-641	PLAN Consultants	6,000.00	-	
01-4191-01-725	PLAN Registry of Deeds	200.00	100.00	
01-4191-01-815	PLAN Dues, Workshops, Publications	4,500.00	4,000.00	
01-4191-01-825	PLAN Advertising	500.00	400.00	
01-4191-01-890	PLAN Miscellaneous	200.00	100.00	
01-4194-01-110	GOVT Salaries	30,000.00	30,940.00	
01-4194-01-344	GOVT Computer Fees, Software, Maint	2,500.00	2,000.00	
01-4194-01-410	GOVT Electricity	31,000.00	32,000.00	
01-4194-01-411	GOVT Heat & Oil	10,000.00	12,000.00	
01-4194-01-430	GOVT Repairs & Maintenance	35,000.00	35,000.00	
01-4194-01-610	GOVT Supplies	3,000.00	3,000.00	
01-4194-01-886	GOVT Dam Registrations	1,900.00	1,900.00	

01-4195-01-650	Cemetery Upkeep	6,875.00	6,875.00	
01-4195-01-698	Cemetery Mowing	5,000.00	5,000.00	
01-4196-01-520	NH Property and Liability Trust	56,668.00	64,432.00	
01-4196-01-521	Worker's Compensation	31,755.00	34,812.00	
01-4196-01-522	Unemployment Compensation	2,271.00	2,050.00	
01-4199-01-890	Contingency	25,000.00	25,000.00	
01-4210-01-110	PD Salaries	447,000.00	429,140.00	
01-4210-01-140	PD Overtime	37,500.00	40,000.00	
01-4210-01-160	PD Special Duty	2,000.00	2,000.00	
01-4210-01-341	PD Telephone	7,250.00	7,750.00	
01-4210-01-342	PD Software MIS Support	13,000.00	16,500.00	
01-4210-01-391	PD Dispatch	26,250.00	28,000.00	
01-4210-01-392	PD Training	5,000.00	11,000.00	
01-4210-01-610	PD Supplies	2,500.00	2,500.00	
01-4210-01-622	PD Office Equipment	1,500.00	3,500.00	
01-4210-01-625	PD Postage	400.00	400.00	
01-4210-01-631	PD Repair & Equip	2,500.00	3,000.00	
01-4210-01-635	PD Fuel	8,750.00	10,000.00	
01-4210-01-660	PD Vehicle Repairs & Maint	2,750.00	2,750.00	
01-4210-01-681	PD Uniforms	2,500.00	3,000.00	
01-4210-01-815	PD Dues & Subsrciptions	500.00	500.00	
01-4210-01-890	PD General Misc	1,200.00	1,200.00	
01-4215-01-110	AMB Salaries	100.00	100.00	
01-4220-01-621	FD Grant Expenses	500.00	500.00	
01-4220-02-110	FD Salaries	41,500.00	43,000.00	
01-4220-02-341	FD Telephone/Cell	1,850.00	2,000.00	
01-4220-02-391	FD Dispatch	16,000.00	17,000.00	
01-4220-02-392	FD Training/Physicals	4,000.00	4,000.00	
01-4220-02-411	FD Oil & Propane	5,500.00	5,500.00	
01-4220-02-610	FD Supplies & Equipment	18,000.00	18,000.00	
01-4220-02-631	FD Radio Repairs	3,000.00	1,500.00	
01-4220-02-635	FD Fuel	1,100.00	1,100.00	
01-4220-02-660	FD Vehicle Repairs	10,000.00	13,500.00	
01-4220-02-681	FD Uniforms	1,000.00	1,000.00	
01-4220-02-890	FD Misc.	850.00	1,000.00	

01-4241-03-110	BI Salaries	11,000.00	11,000.00	
01-4241-03-610	BI Supplies & Equip	200.00	-	
01-4241-03-815	BI Dues & Workshops	200.00	-	
01-4290-01-887	EM Salaries	3,500.00	3,500.00	
01-4290-04-610	EM Training & Supplies	5,000.00	2,000.00	
01-4311-02-697	HWY Street Paving /Road Improvements	300,000.00	310,000.00	
01-4312-01-110	HWY-GROUNDS Salaries	22,000.00	22,660.00	
01-4312-02-110	HWY Salaries	250,000.00	259,000.00	
01-4312-02-140	HWY Overtime	50,000.00	53,000.00	
01-4312-02-341	HWY Telephone	2,200.00	2,300.00	
01-4312-02-391	HWY Dispatching	2,000.00	2,000.00	
01-4312-02-411	HWY Oil	4,500.00	5,000.00	
01-4312-02-610	HWY Supplies	12,500.00	12,500.00	
01-4312-02-622	HWY Equipment	20,500.00	20,500.00	
01-4312-02-635	HWY Fuel	40,000.00	40,000.00	
01-4312-02-660	HWY Vehicle Repairs	45,000.00	45,000.00	
01-4312-02-661	HWY Heavy Equipment Repairs	22,500.00	22,500.00	
01-4312-02-662	HWY Tires	10,000.00	10,000.00	
01-4312-02-681	HWY Uniforms	2,000.00	2,010.00	
01-4312-02-691	HWY Cold Patch Pugmill	5,000.00	5,000.00	
01-4312-02-692	HWY Culverts	7,000.00	5,000.00	
01-4312-02-693	HWY Sand	-	-	
01-4312-02-694	HWY Gravel	35,000.00	35,000.00	
01-4312-02-696	HWY Calcium	35,000.00	35,000.00	
01-4312-02-698	HWY Mowing & Chipping	10,000.00	10,000.00	
01-4312-02-711	HWY Crosswalks & Catch Basins	8,000.00	8,000.00	
01-4312-02-890	HWY Misc.	2,000.00	2,000.00	
01-4316-03-701	Street Lighting	9,500.00	9,500.00	
01-4319-04-702	Trees, Care of	2,500.00	2,500.00	
01-4319-05-703	Hydrants	5,000.00	5,000.00	
01-4320-01-622	Heavy Equipment Lease	56,227.00	56,227.00	
01-4324-01-570	ARTS Landfill Monitoring	4,800.00	4,800.00	
01-4324-02-681	ARTSUniforms	600.00	600.00	
01-4324-04-110	ARTS Salaries	73,000.00	75,000.00	
01-4324-04-341	ARTS Telephone	300.00	300.00	
01-4324-04-394	ARTS Recyclables	25,000.00	20,000.00	
01-4324-04-395	ARTS C & D	20,000.00	25,000.00	
01-4324-04-396	ARTS Bailing Wire	1,500.00	1,500.00	
01-4324-04-397	ARTS Glass	3,000.00	3,000.00	
01-4324-04-398	ARTS Tires	2,000.00	2,000.00	
01-4324-04-399	ARTS Waste	45,000.00	50,000.00	
01-4324-04-610	ARTS Supplies	2,500.00	2,500.00	
01-4324-04-635	ARTS Fuel	1,500.00	1,500.00	
01-4324-04-661	ARTS Repairs	3,000.00	3,000.00	
01-4324-04-665	ARTS Hazardous Waste Day	3,500.00	3,500.00	

01-4414-01-360	Kennel Fees	250.00	250.00	
01-4415-02-309	Teen Center	12,000.00	12,000.00	
01-4415-02-310	Contoocook Housing Trust	500.00	500.00	
01-4415-02-321	St. Joseph's Community Services	-	2,900.00	
01-4415-02-351	Home Health Care	8,000.00	8,000.00	
01-4415-02-353	Monadnock Family Services	3,296.00	3,296.00	
01-4415-02-354	Project Lift	1,000.00	1,000.00	
01-4415-02-355	Grapevine	7,000.00	7,000.00	
01-4415-02-358	American Red Cross	1,200.00	1,200.00	
01-4415-02-359	Contoocook Valley Transprtn Co.	750.00	750.00	
01-4415-02-361	Big Brothers Big Sisters	250.00	250.00	
01-4415-02-362	American Legion	2,100.00	2,100.00	
01-4441-01-110	DA - Director Salary	5,207.00	5,207.00	
01-4441-01-815	DA - Dues, Meeting, Subscriptions	30.00	30.00	
01-4442-09-132	DA - Rent	13,000.00	13,000.00	
01-4442-09-133	DA - Other	20,000.00	20,000.00	
01-4520-01-110	PKS Salaries	36,000.00	38,000.00	
01-4520-01-341	PKS Utilities	1,500.00	1,500.00	
01-4520-01-413	PKS Chemical Toilets	2,750.00	3,500.00	
01-4520-01-605	PKS Recreation Programs	600.00	800.00	
01-4520-01-610	PKS Supplies	1,000.00	1,000.00	
01-4520-01-661	PKS Equipment Maint	5,500.00	5,500.00	
01-4520-01-815	PKS Dues & Memberships	800.00	1,200.00	
01-4520-01-890	PKS Miscellaneous	500.00	500.00	
01-4520-02-110	PKS Salaries DOS	-	-	
01-4520-02-130	PKS Beach Salaries	12,000.00	14,000.00	
01-4520-02-610	PKS Beach	2,000.00	3,000.00	
01-4520-02-652	PKS Home & Harvest	-	5,000.00	
01-4520-03-650	PKS Sports Field Maint	6,000.00	6,000.00	
01-4520-04-130	PKS Facilities Salaries	1.00	-	
01-4520-04-610	PKS Grants	1.00	1.00	
01-4520-04-625	PKS Postage	75.00	75.00	

01-4550-01-110	Library Salaries	124,630.00	128,369.00	
01-4550-01-210	Library Grp Ins - Health	27,100.00	28,688.00	
01-4550-01-215	Library Grp Ins - Life	-	-	
01-4550-01-217	Library Dental	-	-	
01-4550-01-218	Library Grp Ins - Long Term Disability	-	-	
01-4550-01-220	Library Social Security	-	-	
01-4550-01-225	Library Medicare	-	-	
01-4550-01-230	Library ST Retirement Municipal	-	-	
01-4550-01-341	Library Telephone	1,822.00	1,950.00	
01-4550-01-342	Library Software Hardware / Media	500.00	1,000.00	
01-4550-01-410	Library Electricity	7,000.00	7,500.00	
01-4550-01-411	Library Oil	5,100.00	5,100.00	
01-4550-01-430	Library Maintenance / Repairs/Cleaning	7,000.00	15,400.00	
01-4550-01-622	Library Copier / Equipment	200.00	200.00	
01-4550-01-623	Library Books / Media	500.00	500.00	
01-4583-01-610	American Legion	1,500.00	1,500.00	
01-4611-02-610	Conservation Supplies	800.00	800.00	
01-4711-08-892	Princ Long Term Debt	218,025.00	218,025.00	
01-4721-06-892	Int Long Term Debt	50,055.00	40,195.00	
01-4723-01-892	Int TAN	5,000.00	5,000.00	
		3,753,103.00	**3,922,889.00**	