



**Town of Antrim**  
Select Board Meeting Minutes  
May 9, 2022  
6:00 PM

**Board Members Present:** John Robertson, Chairman; Tom Davis, Selectman; Michael Ott, Selectman.

**Staff Present:** Town Administrator, Russell McAllister.

**Others Present:** See Attached

**Approval of Minutes**

Mr. Ott made the motion to approve the April 25<sup>th</sup> meeting minutes. Mr. Davis seconded the motion. The vote was unanimous and so moved.

**David Cahoon – Timber Tax Appeal**

Mr. Cahoon, not being present, the Board determined that he should discuss the issue with the Shaun Lageux, the Town Forester.

**Rec Dept – Beach Parking Fees, Memorial Park Event Policy, Summer Hires**

Recreation Director, Celeste Lunetta briefed the Board on a number of issues. Specifically, she mentioned the increased number of requests for use of Memorial Park for weddings, birthdays, and other events. There currently is no policy to address those requests and given the constraints of parking and other related issues it made sense to have one. Discussion ensued with the result that Ms. Lunetta agreed to draft a sample usage policy for review by the Board.

Ms. Lunetta next addressed the decision by the recreation commissioners to increase the non-resident season parking fees to \$100 from \$75. There is no parking fee for Antrim residents. The daily non-resident parking fee will remain at \$10 for the day.

The Board next reviewed the wages for the returning summer staff. Ms. Lunetta noted that there was only one new hire. Hourly wages had been adjusted. Ms. Lunetta explained that lifeguard coverage was being reduced by a total of four hours on Monday and Wednesday mornings as there simply weren't any swimmers at this time. There was discussion about a lower level of service with the cut in hours. While there is always staff present at the beach, whether or not there are life guards on duty, staffing remains flexible with an ability to add staff as needed during the day.

**Pleasant Street Bridge Update**

The TA and Road Agent provided a status update. The new abutments have been designed, approved and formed-up ready to pour concrete. The dewatering plan is with NHDES for approval. Once approved final construction will begin. Approved 2019 funding is \$220,000. See table below.

<b>Bridge Costs</b>	
1st PMT	89,000.00
2nd PMT	89,000.00
Change Order	48,000.00
Construction Monitoring	3,400.00
<b>Total</b>	<b>229,400.00</b>
Funding 2019 WA	220,000.00
<b>Funding Shortfall</b>	<b>9,400.00</b>

The additional costs will be absorbed in the Highway Budget.

### **Engineering Update –New Well**

The Board reviewed a reimbursement request for engineering services associated with development of the new well. The loan portion of the request is \$9,635.61 and the grant portion is \$2,408.90. As Chair, Mr. Robertson signed the request.

### **Aflac Insurance Proposal**

The Board reviewed an insurance proposal mentioned above. Aflac is meant to be a supplemental insurance and the Fire Chief is letting the membership review the proposal. Costs are paid by the employees if they are interested.

### **Paving Bids**

The Board reviewed several paving bids (see below).

All States Construction	\$188,181.25
Advanced	\$182,396.00
GMI	\$140,172.50

The difference between the GMI and other bids was the lesser amount of reclamation. Road Agent Plourde recommended Advanced because of the quality of the work and their willingness to return to the job to correct any flaws. Mr. Davis made the motion to award the paving bid to Advanced. Mr. Ott seconded the motion. The vote was unanimous and so moved.

### **Meetings Attended**

Mr. Robertson attended a water commission meeting. Messieurs Ott and Davis did not attend any meetings.

### **Michael Beausoleil – Prosecutor Responsibilities & Case Numbers**

Prosecutor Beausoleil provided a synopsis of the duties and responsibilities of his office including the various types of cases and their management, complaint language, charging issues, post arrest and court arraignments, juvenile court, adult criminal court, mental health complexities, and so on. There are currently 102 Antrim PD cases in various stages with 35 active warrants, which is double the amount from last year. Activity is trending towards 125-150 cases for the year. Warmer months see increased activity.

### **Town Administrator Update**

The TA noted that there was a scheduled manager's conference June 15-17.

### **Other Business**

Mr. Robertson mentioned a conversation with Robert Ullman to dedicate the Gregg Lake Dam to Ben Pratt. He felt that a historic marker highlighting the history of the dam and a plaque honoring Ben Pratt's many contributions would be appropriate.

**Non Public Session RSA 91-A:3 II (a)**

Mr. Ott made the motion to convene in non-public session under RSA 91-A:3 II (a) to review a candidate application for the Police Department and to discuss employee compensation and medical status. Mr. Davis seconded the motion. The vote was unanimous and so moved. Roll call vote; Tom Davis, yes; John Robertson, yes; Michael Ott, yes.

The Board convened in non-public session at approximately 2010.

The Board re-convened into public session at 2020.

Mr. Ott made the motion to extend an offer of employment as an officer in the police department to Cody Lacombe. Mr. Davis seconded the motion. The vote was unanimous and so moved.

Mr. Ott made the motion to approve \$6,200 from the Fitzwilliam invoice amount of the prosecution program as wages to the prosecutor and assistant. Mr. Davis seconded the motion. The vote was unanimous and so moved.

There being no further business Mr. Robertson made the motion to adjourn. Mr. Davis seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2022.

Respectfully submitted,

/s/ Russell McAllister

**PUBLIC ATTENDEES FOR  
BOARD OF SELECTMEN'S Meeting  
Monday, May 9, 2022**

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