



Town of Antrim
Select Board Meeting Minutes
June 13, 2022
6:00 PM

Board Members Present: John Robertson, Chairman; Tom Davis, Selectman; Michael Ott, Selectman (via Zoom).

Staff Present: Town Administrator, Russell McAllister.

Others Present: See Attached

Approval of Minutes

Mr. Ott made the motion to approve the May 23rd public and non-public meeting minutes. Mr. Davis seconded the motion. The vote was unanimous and so moved.

Swap Shop – Re-opening Proposal

The Board briefly discussed the issue. Given the absence of anyone to speak to the reopening the Board tabled the issue until a later date.

New Hire - FD

Fire Chief Gale spoke to the issue of the new hire and requisite probationary period. The Board reviewed the application and agreed with Mr. Gale's assessment. Mr. Davis made the motion to approve the hiring of Garrett Wyatt. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Bridge Maintenance Review

Road Agent Plourde briefed the Board on bridge maintenance practices for both wood and steel bridges. Care of the abutments through annual washing and coating to prevent spalling are carried out by the highway department. Wood bridge surfaces are hosed down and bolts checked for tightness on a regular basis. Mr. Plourde noted that he and members of the department will be attending T2 training for bridge maintenance later in the month. Brief discussion ensued with Mr. Davis suggesting the department create an inventory of bridges and associated maintenance schedules.

HWY – New Hire

Road Agent Plourde explained that a member of the department had left for another position and that the current applicant worked for the NHDoT and therefore had the requisite truck driving, and winter maintenance skills necessary for the position. The Board agreed with Mr. Davis making the motion to hire Joshua Wilson at a starting rate of \$20/hour with an option to increase that rate to \$22/hour after 6 months. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Ambulance Quote

Both Marshall Gale and Sherry Miller provided a brief synopsis of the request for a new ambulance. The initial replacement schedule was slated for 2020, but the pandemic extended the replacement date. The current quote is \$286,427. The department is looking at a lease to own with a rate of 2.4% and a term of five years. It was further explained that the build time is approximately 18 to 24 months. Chief Gale explained

that to preserve Antrim's place in the build queue and lock in the lease rate a decision to purchase needed to be made prior to Wednesday (6/15). The Board agreed with Mr. Davis making the motion to approve the acquisition at the quote price of \$286,427 with lease to own rate of 2.4% and a term of five years. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Meetings Attended

Mr. Robertson attended the SAC and W+S meetings. He relayed that the Charter school in Peterborough will have a negative financial impact on the ConVal district. The costs of attending the charter school by special needs students will be paid by ConVal as well as transportation costs for all students.

Mr. Ott was part of a site walk on the Gregg Lake Beach. The installation of several video cameras to monitor the building, kayak rack, and parking lot were under consideration.

Mr. Davis attended a CIP meeting and asked for a rolling stock inventory and updates for the engineering work for the Liberty Farm and High Street bridges and an update on the building stewardship plan.

Town Administrator Update

SAM Registration

The Board authorized the TA to be the entity administrator to represent Antrim in the System Award Management account.

Abatements

The Board considered the assessor's recommendations for two abatements for 233-026-000 and 207-025-000. The membership believed the assessed value for 233-026-000 should be the amount of the purchase price - \$220,000 and not lower. The Board was also curious why the assessor did not chose the income approach when considering the abatement request for 207-025-000. The TA agreed to relay the concerns to the assessor.

Fire Alarm Company Comparison

Fire Chief Gale spoke to his concern over the current vendor from Vermont. Life safety code requires two lines to monitor the fire alarm panel. There currently is only one at the Aiken Street location. It is difficult to get the company to come out and test the panel as well. The annual cost of the monitoring service is \$180 whereas that cost will be \$262 under Monadnock Security Systems. Going with Monadnock will also entail installation of another line and programming costs of \$426. Annual inspection costs are \$330. The total for everything is \$1,018. Mr. Ott made the motion to approve the Monadnock Security Systems quote for work of \$1,018. Mr. Davis seconded the motion. The vote was unanimous and so moved.

MS-535

The Board signed the report of the budget (MS-535) completed by the auditors.

Primex CAP Agreement

The TA briefed the Board on the three year insurance agreement explaining that it guaranteed that the maximum rate increase can only be 9%. The Board asked that the TA review the rate of increase for previous agreements.

Zander Kampf – Adoption of RSA 79-E

The Board reviewed the statute associated with Mr. Kampf's request. The statute allows for the temporary freezing of a property's assessment for a period of 5-years while an owner makes improvements to the building. The adoption must occur at town meeting and is generally considered an economic development tool for improving downtown buildings that otherwise not see improvement.

Summer Camp Counselor

Mr. Davis made the motion to approve the hire of Ryan Whitney at \$10/hour as a summer camp counselor. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Other Business

Trustee of Trust Funds have a vacancy because of a recent resignation of a trustee. Mr. Davis made the motion to appoint Rose Novotny as a trustee to fill the remaining term. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Chief Gale mentioned that the HazMit plan public review period ended and that it will be coming before the Board for adoption. He also noted that he recently completed his health officer recertification and an annual Board of Health meeting, of which the BoS are members, will be scheduled in the near future.

Adjourn

There being no further business Mr. Davis made the motion to adjourn. Mr. Ott seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 1945.

Respectfully submitted,

/s/ Russell McAllister

**PUBLIC ATTENDEES FOR
BOARD OF SELECTMEN'S Meeting
Monday, June 13, 2022**

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