



Town of Antrim
Select Board Meeting Minutes
September 12, 2022
6:00 PM

Board Members Present: John Robertson, Chairman; Michael Ott, Selectman, Donna Hanson, Selectman

Staff Present: Town Administrator, Russell McAllister.

Others Present: See Attached

Public Hearing - 1800

Mr. Robertson opened the public hearing to accept unanticipated funding under RSA 31:95-b III (a) in the following amounts from the following sources; American Rescue Plan Act funding \$281,615, State Bridge Aid funding \$169,771, and additional Highway Block Grant Funding \$80,451. To solicit public input on how to use funding from the American Rescue Plan Act.

Mr. Ott made the motion to accept the above named unanticipated funding in the amounts listed. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

Mr. Robertson next solicited public comment on ARPA project priorities explaining that all proposals need to be in written form, including costs, and submitted via email to the TA prior to the Board's next regularly scheduled meeting.

One suggestion offered is to upgrade the transfer station including various renovations to correct uneven paved surfaces, create a better traffic pattern, and improve cleanliness.

Water & Sewer Commissioner Lombard spoke to the need of ARPA funding for the new well explaining that initial engineering and construction costs of \$2.1 million may well see increases in engineering costs.

Antrim Community Board member, Gordon Allen, proposed using \$10,400 in ARPA funding to cover the costs of hiring a person for an average of 5 hours per week for a year to add 400 names into their community asset database that will serve as a reservoir of community skills.

Library Director, Cindy Jewett, proposed using ARPA funding in the amount of \$11,838 to increase circulation, improve computer use experience and elevator access to patrons, and increasing display space for library programs and events.

Mr. Edwards provided a number of suggestions.

There being no further comments Mr. Ott made the motion to close the public hearing. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

Approval of Minutes

Mr. Ott made the motion to approve the August 22nd meeting minutes. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

Chief Brian Lord - Award for Officer Christensen and Promotion

Chief Lord presented Officer Ethan Christensen with a lifesaving award for his actions in Deering where, with the assistance of a Deering officer Tyler Davy, they saved the life of an accident victim. Chief Lord also promoted Officer Christensen to Detective. Board members offered their congratulations on a job well done.

Road Agent Plourde – Highway Department Applicant

Road Agent Plourde asked that the Board extend a conditional offer of employment. The applicant is a rehire who had sought greener pastures by driving truck for a larger trucking company, but found that position to be less satisfying. Ms. Hanson made the motion to extend a conditional offer of employment to Stephen Auen premised on a successful background and drug screen with an hourly pay rate of \$21/hour. Mr. Ott seconded the motion. The vote was unanimous and so moved.

High Street Bridge – Amendment #3 / State Aid Bridge Project Agreement

The TA briefed the Board on the status of the State Bridge Aid Program Project Agreement for the High Street Bridge. The total project budget is 1.3 million and the State Bridge Aid funding is \$400k. The Town is responsible for the remaining \$900,000. The Town can use the \$169,000 of unanticipated bridge funding, previously accepted during the public hearing, to offset the Town's cost for this project. Mr. Ott made the motion to enter into the State Bridge Aid Program Project Agreement and to authorize the TA to sign the attendant documents. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

Meetings Attended

Mr. Robertson attended a SAC meeting, but there was not a quorum. He did express concern with respect to public funding of charter schools. While per student tuition funds are used by parents when sending their children to those schools, the ConVal district is responsible for paying the transportation costs for students attending charter schools, any after school programs offered by ConVal are open to charter school students as well as their costs. Special needs costs and any aides assigned to special needs students attending charter schools are paid by ConVal as well. Mr. Robertson also attended a water and sewer meeting.

Mr. Ott attended a Parks & Rec meeting where the property survey associated with the grant revealed that the depth of the lake has risen since the last property survey. The rec commission hired 3rd and 4th grade soccer coaches and there is a need for a large group event ordinance / permit.

Ms. Hanson did not attend any meetings.

Town Administrator Update

Building Stewardship Plan Amendment

The TA reported that Project Resource Group had tendered an amended amount to include the town's gym in the Building Stewardship Plan. The approved warrant article is funded to \$70,000 with the specifics listed in the table below.

| | |
|--------------------------------|-----------------|
| WA #8 Amended to | \$70,000 |
| Current Contract Amount | \$60,900 |
| Addition of Gym | \$ 4,200 |
| Total | \$65,100 |
| Remaining Amount | \$ 4,900 |

The addition of the gym (\$4,200) to the project will leave a balance of \$4,900 in project funding. Mr. Ott made the motion to approve \$4,200 to include the town's gym in the Building Stewardship Plan. Ms. Hanson seconded the motion. The vote was unanimous.

Winter Fuel Bids

The TA acknowledged Matt Miller's work to put the fuel bids out. The current bids are for 13,000 gallons of #3 fuel and 4,000 gallons of propane. The bids are listed below

| <u>Company</u> | <u>Fuel Oil</u> | <u>Propane</u> |
|-----------------------|------------------------|-----------------------|
| Discount Oil | \$3.839/gallon | \$1.669/gallon |
| Dead River Co | \$3.9423/gallon | \$1.67/gallon |
| Vaillancourt Fuel | \$4.199/gallon | \$2.099/gallon |

Ms. Hanson made the motion to award the winter fuel bid to Discount Oil. Mr. Ott seconded the motion. The vote was unanimous and so moved.

Grant Status – Gregg Lake Dam

The TA reported that the Dam Bureau had received the application and that it's status is considered complete and they will be reaching out in several weeks with more information. With only 5 million in funding for 15 municipally owned high risk dams it is difficult to estimate the amount of funding available for the project.

Other Business

None

Mr. Ott made the motion to convene in non-public session under RSA 91-A:3 II (c) to discuss an employee health issue. Ms. Hanson seconded the motion. The vote was unanimous and so moved. Roll call vote; Mike Ott, yes; Donna Hanson, yes; John Robertson, yes. The Board convened in non-public session at approximately 1915.

The Board convened in non-public session at 1915.

The Board reconvened in public session at 1920

The Board reviewed a temporary medical issue involving Chief Lord that resulted in a temporary suspension of his police certification. The Board agreed to extend his duty status as Civilian Administrator of the Police Department for a period of three months.

Adjourn

There being no further business Mr. Ott made the motion to adjourn. Ms. Hanson seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 1921.

Respectfully submitted,

/s/ Russell McAllister

**PUBLIC ATTENDEES FOR
BOARD OF SELECTMEN'S Meeting
September 12, 2022**

| PRINT NAME | REPRESENTING |
|---------------------|----------------------|
| PLEASE PRINT | |
| Jim Plouffe | Antrim Hwy |
| Gordon Allen | Antrim Community Bg |
| Tim Caswell | Antrim |
| Melissa Lombard | Antrim Water's sewer |
| Bob Edwards | Resident |
| Riché Colcombe | |
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