



**Town of Antrim**  
Select Board Meeting Minutes  
September 26, 2022  
6:00 PM

**Board Members Present:** John Robertson, Chairman - absent; Michael Ott, Selectman, Donna Hanson, Selectman

**Staff Present:** Town Administrator, Russell McAllister.

**Others Present:** See Attached

**Approval of Minutes**

Mr. Ott made the motion to approve the September 12<sup>th</sup> meeting minutes. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

**Solar Presentation – Revision Energy**

Cancelled. Revision Energy was unable to attend.

**ARPA Spending Review**

Mr. Ott spoke to the quality and thoughtfulness of the spending submissions. Mr. Ott explained that he believed that applying the ARPA funding to the well project for the water department will provide the biggest benefit for Antrim. Ms. Hanson agreed and supported using the ARPA funds for the well project given the current cost of \$2.6 million. Mr. Ott made the motion to apply 100% of the ARPA funding to costs, other than engineering costs, for the new well project in the water department. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

**NH Housing - Antrim Commons Federal Housing Credits Application**

The TA explained that NH Housing is informing Antrim that they have received an application for tax credits for the Antrim Commons project. Attached to the correspondence is the statute that applies to the credits and a description of how such credits affect the assessed value. Something the assessors will calculate when the project is complete.

**Town Hall Rental**

The Board reviewed Town Hall rental requests from Steve Ullman of the Antrim-Bennington Lion's club to hold candidates' night for State Senate District 8, State House District 30, and Executive Council. An insurance binder was also provided to cover the vent. Ms. Hanson made the motion to rent the town hall for the above referenced purpose and to waive the rental fees. Mr. Ott seconded the motion. The vote was unanimous and so moved.

**Meetings Attended**

None.

## **Town Administrator Update**

### **MiradorIT – Office 365 Migration Project**

The TA briefed the Board on the purchase and installation of 3 PC's in the office to replace old Win7 operating systems and older PC's in front line positions. The Microsoft office suite is sold as a monthly per seat subscription service with cloud back-up, archive, and security, inclusive of regular product updates. It is possible to purchase a stand-alone copy of the office suite for \$433 per copy, but there are no upgrades, cloud storage, or security. The biggest benefit of the subscription-based model is the security, specifically for email, and cloud-based files, storage and back-up, and regular no additional cost updates. Protection from spam, phishing attacks, malware and viruses. It enables secure connections from anywhere and almost on any platform – PC, Mac, tablet, and mobile. Smaller server size going forward. Standardized email associated with the Town's domain - @antrimnh.org. The Office 365 per seat cost is \$29 month inclusive of cloud back-up and security. With 8 licenses the total per month cost is \$232. Set-up and migration costs are \$1,790. Both Ms. Hanson and Mr. Ott liked the idea of increased security and cloud-based files and back-up. Mr. Ott made the motion to move ahead with the Microsoft Office 365 migration with MiradorIT. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

### **Planning and Zoning Updates**

The TA explained that the NHMA had provided a synopsis of legislative changes to planning and zoning laws and that the handout reflected those changes. Mr. Bryk is forwarding those changes to the membership of both the planning and zoning boards.

### **Municipal Calendar**

The TA passed along the municipal calendar that highlighted important dates associated with town meeting.

### **Other Business**

The TA notified the Board that the lease for the previously approved new ambulance purchase is due to arrive in a few days. In order to lock in an interest rate of 4.5% the TA requested signing authority to execute the lease. Mr. Ott made the motion to grant signing authority to the TA for the ambulance lease. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

Given that the next BoS meeting falls on a holiday, board members decided to meet on October 24<sup>th</sup>.

Antrim Community Board member, Gordon Allen, asked if community updates could be posted to the website. The Board agreed that it was a good idea.

### **Adjourn**

There being no further business Mr. Ott made the motion to adjourn. Ms. Hanson seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 1840.

Respectfully submitted,

/s/ Russell McAllister

**PUBLIC ATTENDEES FOR  
BOARD OF SELECTMEN'S Meeting  
September 26, 2022**

PRINT NAME	REPRESENTING
<b>PLEASE PRINT</b>	
Bob Edwards	Resident
Gordon Allen	ACB
<b>PLEASE PRINT</b>	