



Town of Antrim
Select Board Meeting Minutes
June 12, 2023
6:00 PM

Board Members Present: Michael Ott, Chairman, Selectman, Donna Hanson, Selectman Bob Edwards.
Staff Present: Town Administrator, Russell McAllister.

Others Present: See Attached

Approval of Minutes

Ms. Hanson made the motion to approve the May 26th meeting minutes. Mr. Edwards seconded the motion and noted that he did not second the motion for the previous meeting minutes. The vote was unanimous and so moved with edits to last meeting's motion.

Recreation

Gregg Lake Site Plan

Recreation Director Celeste Lunetta and members of the Recreation Commission briefed the site plan for the beach project and the building design for the changing rooms. There will be no interior wash stations which will obviate the need for a septic system. Also reviewed was the RFP for construction services.

Summer Hire

Ms. Lunetta proposed a new summer hire, Kendra Beaumont, who will work between 16-20 hours per week @ \$12 per hour. It was noted that all employees, part- or full-time, are covered by the Town's workers' comp insurance. Ms. Hanson made the motion to hire Ms. Beaumont part time at \$12 per hour. Mr. Edwards seconded the motion. The vote was unanimous and so moved.

Meetings Attended

Ms. Hanson and Mr. Edwards did not attend meetings. Mr. Ott attended a Parks and Recreation meeting. He noted that the school billing for Shea Field agreement is due and that there was skate park damage and repair costs will need to be discussed with the school.

Town Administrator Update

CDBG Grant Administrator

The TA explained that an ad for a grant administrator for the CDBG funded Mill Redevelopment was placed at the beginning of May and Antrim had received a single response from Donna Lane. Ms. Lane has served as a grant administrator for CDBG funded projects for 40 years. Ms. Hanson made the motion to hire Donna Lane as the grant administrator for the CDBG funded Mill Redevelopment Project. Mr. Edwards seconded the motion. The vote was unanimous and so moved.

Other Business

Mr. Edwards had crafted a letter to Transalta requesting a copy of the decommissioning report the company used to calculate the new costs for a bond that can be used by the town to cover the costs of

removing the wind towers at the end of their useful life. The other members agreed. Mr. Edwards also provided a list of strategic items that can be addressed at future Board meetings.

Mr. Edwards made the motion to grant signature authority to the TA for the Well and Pump Control Project and attendant documents from Underwood Engineers. Ms. Hanson seconded the motion. The vote was unanimous and so moved.

The Board discussed the Home and Harvest Festival and the need to remove the responsibility of the Town collecting and managing the funds for this private event. A letter informing Home and Harvest of the Town's intent needed to be sent.

The maintenance agreement between the Town and School for the town gym needed renewal and an old structure located on White Birch Pointe, once used for mailboxes and a private structure on Town owned land, looked to be unsafe. It was suggested that Dario look it over and give an opinion.

Maintenance of the Town Clock located in the Presbyterian Church was discussed and Mr. Edwards agreed to set the repairs in motion.

Non Public Session – RSA 91-A :3 II (a) (c)

Ms. Hanson made the motion to convene in non-public session under RSA 91-A:3 II (a) (c) to discuss employee compensation, health issues, and disruptive behavior during planning board meetings. Mr. Edwards seconded the motion. The vote was unanimous and so moved. Roll call vote; Mike Ott, yes; Donna Hanson, yes; Bob Edwards, yes.

The Board convened in non-public session at approximately 1847.

The Board reconvened in public session at approximately 2000.

Ms. Hanson made the motion to increase Ms. Ford's hourly rate of pay from \$27.46 to \$30.00. Mr. Edwards seconded the motion. The vote was unanimous and so moved.

Ms. Hanson noted that a Deputy Treasurer was needed and recommended John Robertson. Ms. Hanson agreed to ask Mr. Robertson if he was willing to serve as Deputy Treasurer.

Adjourn

There being no further business Ms. Hanson made the motion to adjourn. Mr. Ott seconded the motion. The vote was unanimous and so moved. The meeting adjourned at approximately 2005.

Respectfully submitted,
/s/ Russell McAllister

**PUBLIC ATTENDEES FOR
BOARD OF SELECTMEN'S Meeting
Monday, June 12, 2023**

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