



**Town of Antrim**  
Select Board Meeting Minutes  
April 11, 2022  
6:00 PM

**Board Members Present:** John Robertson, Chairman; Tom Davis, Selectman; Michael Ott, Selectman (absent).

**Staff Present:** Town Administrator, Russell McAllister.

**Others Present:** See Attached

**Approval of Minutes**

Mr. Davis made the motion to approve the March 28<sup>th</sup> public and non-public meeting minutes. Mr. Robertson seconded the motion. The vote was unanimous and so moved.

**Water & Sewer Commissioners – ARPA Energy Grant Application**

Water and Sewer Superintendent Matt Miller briefed the Board on an energy assessment grant the Commissioners were perusing and asked the Board for permission to submit the grant and to also vest the Town Administrator with the authority to sign the application and attendant documents. Mr. Davis made the motion to accept the grant submission and to further authorize the TA to sign and execute the relevant grant documents. Mr. Robertson seconded the motion. The vote was unanimous and so moved.

**Fire Department GOEFFR Grant Application**

The TA explained that there was additional grant funding available, up to \$50,000, under the COVID program for the purchase of equipment associated with COVID response. The grant does require a 10% match from the community which will come out of the FD budget. The TA is working with the Fire Chief to procure a hydraulic lift for the ambulance. Given that the COVID response protocol requires only two responders the lift will better facilitate patient entry into the ambulance. Mr. Robertson made the motion to accept the grant and to authorize the TA to sign the necessary documents. Mr. Davis seconded the motion. The vote was unanimous and so moved.

**Highway Building Construction Estimates/Bids**

The Board reviewed the bid for the highway garage addition from A.D. Guislin Construction. There was brief discussion about the project with Road Agent Jim Plourde explaining that the mezzanine that served as the department's office space will be removed to create greater work space in the garage bays and a new office space / break room will be added to serve the needs of both the department and transfer station staff. Mr. Robertson made the motion to accept the Guislin Construction bid for \$160,000. Mr. Davis seconded the motion. The vote was unanimous and so moved.

**Highway Truck Leasing Agreement**

The Board reviewed the lease agreement for the new highway truck and plow approved at town meeting. Brief discussion about truck specs with Road Agent Plourde ensued. Mr. Davis made the motion to enter into a leasing agreement with Tax-Exempt Leasing in the amount of \$125,000 for a period of 5-years with annual

payments of \$26,594.21 and to authorize the TA to sign the necessary documents. Mr. Robertson seconded the motion. The vote was unanimous and so moved.

#### **Project Resource Group – Town Buildings Stewardship Proposal**

The Board reviewed the project proposal whose dollar amount was amended up to \$70,000 at town meeting. It was noted that the inclusion of two additional buildings in the scope of the project cost via a vote at town meeting came in under the approved funding amount at \$60,900. Mr. Robertson made the motion to approve Project Resource Group's bid of \$60,900. Mr. Davis seconded the motion. The vote was unanimous and so moved.

#### **Gordon Webber – Beaver Trapping**

Mr. Robertson explained that the about 9 beavers have been trapped and several of those along Gregg Lake dam. Generally beaver trapping is authorized by the Road Agent and the trapping activity takes place this time of year.

#### **Veterans Exemptions – 212-040-000 / 213-058-000 / 102-020-000**

The Board approved and signed off on the exemptions.

#### **Community Board Appointments**

Mr. Robertson made the motion to appoint both Charles Levesque and Rick Wood to one-year terms as alternate members to the Antrim Community Board. Mr. Davis seconded the motion. The vote was unanimous and so moved.

#### **Meetings Attended**

Mr. Robertson reported on his meetings as a member of the NHMA policy committee and his water and sewer commissioners meeting.

#### **Other Business**

Both the TA and Road Agent provided updates on the Pleasant Street Bridge. It was explained that Right Angle Engineering had finally submitted the necessary wetlands permit, but hydraulic calculations used for the permit were based on a twenty foot stream bed and not the actual eight foot stream bed. Those calculations result in a much larger concrete abutment and a lot more excavation which can raise the overall construction costs by \$40,000. Right Angle Engineering is working to correct the error with the DES.

#### **Non-Public Session RSA 91-A3 II(a) – Employee Compensation / Hiring**

Mr. Davis made the motion to convene in non-public session under RSA 91-A:3 II (b) to review a candidate application for the Highway Department and to discuss employee compensation. Mr. Robertson seconded the motion. The vote was unanimous and so moved. Roll call vote; Tom Davis, yes; John Robertson, yes.

The Board convened in non-public session at approximately 1850. The Board reconvened in public session at 1930.

Mr. Davis made the motion to extend a conditional offer of employment to Bill Bezio for the position of equipment operator in the Highway Department at an hourly rate of pay not to exceed \$21 per hour. Mr. Roberts seconded the motion. The vote was unanimous and so moved.

There being no further business Mr. Davis made the motion to adjourn. Mr. Ott seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 1910.

Respectfully submitted,

/s/ Russell McAllister

**PUBLIC ATTENDEES FOR  
BOARD OF SELECTMEN'S Meeting  
Monday, April 11, 2022**

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