Zoning & Building Site – Review Checklist

Map: _____  Lot: _____  Owner: ______________

Property Address: ______________________________________________________

Zoning District 1: ___________  Front/Side/Rear Setback: ___ / ___ / ___

Zoning District 2: ___________  Front/Side/Rear Setback: ___ / ___ / ___

Zoning District 3: ___________  Front/Side/Rear Setback: ___ / ___ / ___

Intended Use: __________________________________________________________

Yes  No

☐  ☐  Is this a change of use?

☐  ☐  Does the requested use violate the permitted uses in the District?

☐  ☐  Is the proposed building within the Steep Slopes District?

☐  ☐  Is the proposed building within the Wetlands District?

☐  ☐  Is the proposed building within the Town’s Shoreland Protection District?

☐  ☐  Does the proposed building need a DES Shoreland Permit?

☐  ☐  Is the proposed building within the Flood Plain?

☐  ☐  Is the proposed building within the Aquifer & Wellhead Protection District?

☐  ☐  Does the proposed building violate the _____ foot front building setback?

☐  ☐  Does the proposed building violate the _____ foot side building setback?

☐  ☐  Does the proposed building violate the _____ foot rear building setback?

☐  ☐  Is a certified plot plan needed?

☐  ☐  Does the proposed building violate the maximum 35’ height?

☐  ☐  Does the use need a Special Exception?

☐  ☐  Does the use need a Variance?

☐  ☐  Does the use need a Site Plan Review?
Yes  No

☐  ☐  Does a PB or ZBA appeal period warning need to be issued?
☐  ☐  Does the project need a Town Driveway permit?
☐  ☐  Does the project need a State DOT curb cut?
☐  ☐  Does the property need a new or updated 911 address?
☐  ☐  Does the property need a Class VI Road waiver?
☐  ☐  Does the proposed building need a new Town sewer connection?
☐  ☐  Does the building need a new or updated ISDS design?
☐  ☐  Does the proposed building need a new Town water connection?
☐  ☐  Does the proposed building need a new well?
☐  ☐  Is the property in current use?
☐  ☐  If in current use, does Form A-5 have to be filed?
    (Homesite Improved = 2.07 acres)
☐  ☐  Has the application been reviewed by the Planning Board administrator?

Yes
☐  Has the property card been printed from SUMMIT?
☐  Has the BP fee been paid?

Notes:
1.
2.
3.
4.
5.