

ANTRIM COMMUNITY BOARD

DRAFT MEETING AGENDA

10/22/21

5:30 – 7:05 PM, Tuesday, October 26, 2021

Antrim Little Town Hall

Activities, Actions, Outcomes	Agenda Items	(Person(s) Leading)	Time allocated
	1. Call to order and quorum determination	(Chair)	1”
Propose + agree on any changes + introductions	2. Additions and changes to the agenda + introduce guests	(Chair)	4”
Review, revise as needed, + vote to approve	3. Review + vote on approving 9/28/21 meeting minutes	(Chair)	5”
Share information	4. “What led you to be interested in the ACB and serving as a Member?”	(All)	25”
Update	5. Updates on ongoing tasks	(Members working on tasks)	5”
Trial run on discovering “people” asset information	6. Member interviews of each other on their skills, interests, gifts, passions, experiences, etc. for the ACB Community Asset Database + report back on interview/survey approaches + potential of info gathered + best categories + ways (fields) to document.	(All)	45” + time at next mtg if needed
Listen, record, ask clarifying ?s	7. Hear in-person + review public written comments	(Chair)	As needed
Set, assign	8. November work plan and meeting date	(Chair + All)	5”
Assess, suggest improvements	9. Meeting assessment + adjournment	(Chair + All)	5”
			Total Time = 95”