

ANTRIM COMMUNITY BOARD

Draft MEETING AGENDA

5:30 – 7:00 PM, Wednesday, April 26, 2023

TOWN HALL UPSTAIRS

Activities, Actions, Outcomes	Agenda Items	(Person(s) Leading)	Time allocated
Start meeting	1. Call to order. Quorum Check. Welcome. Appoint Alternates.		3”
Make agenda changes, guest intro and info	2. Agenda additions and changes, guest introductions + comments.		4”
Intros, Member news, discuss bylaw addition	3. Introduction of new Members & Alternates and Member check-ins + Request for Bios for the Website + Bylaw change to add liaisons?		12”
Nominate, elect, Co-Chair?	4. Election of 2023 Officers: Chair, Vice-Chair, Secretary + possible add new optional Co-Chair position to bylaws?		10”
Read, correct as needed, + vote	5. Review + vote on approval of March 22, 2023 Minutes (Chair + All)		4 ”
Decide, assign	6. ACB May Limrik article (Submission deadline = May 10th) (All)		5”
Brainstorm, discuss, decide on final plans, timelines and assignments	7. Work session on finalizing activities, times, action plans, PR, food, staffing, coordination and assigning responsibilities for the Town Open House Event on Saturday May 13th and the Community Fair Event on Saturday June 3rd (Katelyn, Jenine, All)		35”
Update, review, discuss, assess, decide on next steps, and assignments.	8. Updates and next steps on projects and tasks: (All) (1) Welcome Team project + connection to, support of, and Liaisons with Newcomers Group (Jen, Jenine, Lesley) (2) Swap shop project (Jen, Helene) (3) Takeaways from Planning Board’s April Visioning Session Do we need a visioning/planning session? (Helene, Mark, others) (4) Town Vote + Meeting ACB Table Results (Helene, Jen, Gordon) (5) Antrim Players restart (Gordon) (6) ACB logo ideas/drafts (Helene)		12”
Develop, decide, recap assignments	9. May 2023 work plan & agenda suggestions for May 24 Meeting		3”
What worked + what didn’t?	10. Meeting assessment + adjournment.	(All)	2”
	Total Time = 90”		