

# ANTRIM COMMUNITY BOARD

## DRAFT MEETING AGENDA

5:30 – 7:15 PM, Tuesday July 27, 2021

Antrim Little Town Hall

Activities, Actions, Outcomes	Agenda Items	(Person(s) Leading)	Time estimate
	<b>1. Call to order and determination of a quorum</b>	(Chair)	<b>1”</b>
Propose +agree on any adds/changes	<b>2. Additions &amp; Changes to the Agenda</b>	(Chair)	<b>2”</b>
Review, correct as needed, vote + list	<b>3a. Review + vote to accept 6/22/21 meeting minutes</b> <b>3b. ID items in minutes requiring action + was action taken?</b>	(Chair) (All)	<b>5”</b>
Share updates	<b>4. Member check-in and feedback+info+ideas received on ACB</b>	(All)	<b>10”</b>
Review, revise, agree, vote	<b>5. Review new bylaw draft from 6/22/21 meeting (enclosed) + develop + OK any new language. Vote to approve all agreed-upon sections.</b> (Hold off vote on mission section if not done in 40 min) ***Most important to complete = highest priority Agenda Item	(All)	<b>40”</b>
Discuss, develop, +reach agreement	<b>6. Develop + approve mission using Diane’s draft</b> (if needed*)	(All)	<b>15” if needed</b>
Listen. record + ask clarifying ?s	<b>7. Hear in-person and read written comments from public *</b>	(Chair)	<u>As needed:</u> Max= 20 “
Develop + agree	<b>8. Develop protocols on use of AntrimCB@tds.net</b>	(All)	<b>5”</b>
List/review, update, develop	<b>9. Ongoing tasks + issues and next steps</b>	(Chair + All)	<b>15”</b>
Assess, suggest	<b>10. Meeting assessment by each member + adjournment</b>	(Chair + All)	<b>5”</b>
Total Time Estimate: <b>83” - 108”</b> Time goal = <b>105”</b> (7:15 adjournment)			